

MAHARASHTRA STATE COUNCIL OF EXAMINATION, PUNE
OBJECTIVE QUESTION
PROVISIONAL ANSWER KEY GCC - TBC JUNE 2025 ENG 40 - WPM BATCH - 503

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
1	_____ disk contains metallic platters.	Floppy Disk	Hard Disk	Optical Disk	Magnetic Tapes	B
2	_____ images are in the form of columns and rows.	vector drawn images	bit map images	line art images	None of these	B
3	_____ memory is mostly used in handheld computers	HDD	FDD	Flash	All of Above	C
4	_____ printers are faster than dot matrix and inkjet printers.	PLOTTER	DYE SUBLIMATION	LASER	NONE OF ABOVE	C
5	_____ can process billions instructions per second.	Mainframe	Mini Computers	Micro Computers	Super Computers	D
6	_____ option is used to clear formatting	Format	Clear formatting	Clear	Remove	B
7	_____ is switch the pages into the portrait and landscape layouts	View	Orientation	Switch	Insert	B
8	_____ is used to change the color of text	Color	Font Color	Change	Font	B
9	_____ is the shortcut key is used for print	Ctrl+A	Ctrl+P	Ctrl+S	Alt +P	B
10	_____ key is use for creating the new paragraph after the previous paragraph in the document.	Enter Key	Down Cursor Key	Shift Key	Ctrl	A
11	To make Cell Reference Absolute _____ Symbol is used.	^	?	*	\$	D
12	_____ Is use to Find Cell data.	Ctrl+K	Ctrl+F	Ctrl+S	Ctrl+X	B
13	You can change the font size in a cell by using.....	Size - Font	Format-cells	Cells	Format	B
14	While typing a formula, we can not used _____ in that formula.	Numbers	Spaces	Characters	\Special Characters	B

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
15	We cannot use ____ in Formula while Typing Formula in cell	Special Characters	Characters	Spaces	Numbers	C
16	What is the term used when a clip art image changes the direction of faces?	Group	Flip	Rotate	All of the above	C
17	You can insert clip arts online as well as offline	TRUE	FALSE			A
18	By pressing close key we can stop the running slide show.	TRUE	FALSE			B
19	Convert to SmartArt command is available in _____ group in PowerPoint	Font	Paragraph	Drawing	Editing	B
20	All the slides created in the current file can be seen together in _____ view.	Slide sorter	Normal	File	Slide Show	A
21	_____ device consist of speech recognition software.	Voice Input	Light Pen	Monitor	Keyboard	A
22	Internet explorer is developed by _____	Mozilla	Microsoft	Google	Mac So	B
23	_____ means we can open or work on more than one application programs.	Unix	Multitasking	networking	processing	B
24	_____ Browser is developed in Google Corporation.	Internet Explorer	Firefox	Chrome	Opera	C
25	_____ Browser is developed in Microsoft Corporation.	Chrome	Firefox	Internet Explorer	Opera	C